

AQAR 2014 – 15

S.K.R.College for Women,

Opp. T.T.D.Kalyana Mandapam,

Prakash Nagar, Rajamahendravaram.

Submitted

To

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL**

**an Autonomous Institution of the University Grants
Commission P. O. Box. No. 1075, Opp: NLSIU,
Nagarbhavi, Bangalore - 560 072 India**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Smt. Kandukuri Rajyalakshmi College
for Women

1.2 Address Line 1

Opp.: T.T.D. Kalyana Mandapam

Address Line 2

Prakash Nagar

City/Town

Rajahmundry

State

Andhra Pradesh

Pin Code

533103

Institution e-mail address

skrcollege@yahoo.com

Contact Nos.

0883-2467391

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCIGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	7.9	2007	5years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/04/2012

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on 06.01.2017
- ii. AQAR 2013-14 submitted to NAAC on 06.01.2017
- iii. AQAR 2014-15 submitted to NAAC on 06.01.2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Adikavi Nannaya University,
Rajahmundry (ANUR)

1.13 Special status conferred by Central/ State Government—
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ---

University with Potential for Excellence -- UGC-CPE --

DST Star Scheme -- UGC-CE --

UGC-Special Assistance Programme -- DST-FIST --

UGC-Innovative PG programmes -- Any other --
(Specify)

UGC-COP Programmes --

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>				
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>				
2.3 No. of students	<input type="text" value="05"/>				
2.4 No. of Management representatives	<input type="text" value="--"/>				
2.5 No. of Alumni	<input type="text" value="05"/>				
2.6 No. of any other stakeholder and community representatives	<input type="text" value="--"/>				
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>				
2.8 No. of other External Experts	<input type="text" value="--"/>				
2.9 Total No. of members	<input type="text" value="16"/>				
2.10 No. of IQAC meetings held	<input type="text" value="06"/>				
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="06"/> Faculty <input type="text" value="03"/>				
	Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text" value="--"/>				
2.12 Has IQAC received any funding from UGC during the year?					
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
If yes, mention the amount	<input type="text" value="3,00,000"/>				
2.13 Seminars and Conferences (only quality related)					
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC					
Total Nos.	<input type="text" value="03"/> International	<input type="text" value="--"/> National	<input type="text" value="--"/> State	<input type="text" value="--"/> Institution Level	<input type="text" value="03"/>

(ii) Themes

- | |
|--|
| <ol style="list-style-type: none">1. Human Values and Professional Ethics2. Women's equality – Make it happen |
|--|

2.14 Significant Activities and contributions made by IQAC

- | |
|--|
| <ol style="list-style-type: none">1. Preparation of Institutional Activity Plan (Annual)2. Educational Tour to Chennai and Kalpakam3. Organised three seminars |
|--|

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Obtaining feedback from students on Teachers and curriculum.	Obtained.
2. Conducting Study Tours	Conducted.
3. Planned to conduct remedial classes	Conducted.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02		02	
UG	03		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	05		04	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	05

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure i*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Institution follows the regulations and syllabi as prescribed by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1	Total	Asst. Professors	Associate Professors	Professors	Others
Total No.	20	--	20	--	--

of permanent faculty

09

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	--	--	50	--	--	--	--	--	50

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	50
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	10	
Presented	01	05	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Educational Surveys.
2. Study Tours and Field Trips.
3. Seminars, Assignments and Group Discussions.
4. Remedial Teaching

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15

--

--

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise

distribution of pass percentage : (2013-14 result)

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.A.	37	40	20	21	--	81
B.Sc.	79	50	18	--	--	68
B.Com	85	40	14	--	--	54

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Through continuous feedback mechanism.
2. Informal interaction with students.
3. Ward-tutor system.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	10

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	44	01	44
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encouraging faculty to register for M.Phil. and Ph.D. programmes.
2. Motivating faculty to apply for minor research projects.
3. Large scale upgradation of internet facilities.

3.2 Details regarding major projects -----

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects -----

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings / Research papers		05	

3.5. Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations --

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7. No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8. No. of University Departments receiving funds from ----

UGC-SAP CAS DST-FIST DPE DBT Scheme/funds

3.9 For colleges --- Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year --

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year ---

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02
--

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) --

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>		
NCC	<input type="text" value="12"/>	NSS	<input type="text" value="34"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp
- Clean and Green Activity
- Plantation Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.5 acres	--	--	12.5 acres
Class rooms	40	--	--	40
Laboratories	11	--	--	11
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	02	--	02
Value of the equipment purchased during the year (Rs. in Lakhs)	--	19.36	--	19.36
Others	--	--	--	--

4.2 Computerization of administration and library

Office and Library are totally computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21400	--	118	15110	21582	--
Reference Books	--	--	--	--	--	--
e-Books						
Journals	1240	--	325	30678	1565	--
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	76	03	available	--	--	01	16	--
Added	--	--	--	--	--	--	--	--
Total	81	03	available	--	--	01	16	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up gradation (Networking, e-Governance etc.)

Computers are provided to all departments and internet access is provided by supplying data cards.

4.6 Amount spent on maintenance in lakhs :

i) ICT	01.80
ii) Campus Infrastructure and facilities	--
iii) Equipments	17.56
iv) Others	--
Total :	19.36

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Monitoring the activities of NSS Units, Red Ribbon Club, Eco Club, Women Empowerment Cell and Consumer Club.
- Providing financial Assistance to Students.
- Conducting Orientation and Mentorship Sessions.

5.2 Efforts made by the institution for tracking the progression

Information sought department wise by circular.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
655	24	--	--

 students

(b) No. of students outside the state

--

(c) No. of international students

--

No	%

Men

No	%

Women

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
287	158	43	222	05	715	246	142	56	230	05	679

Demand ratio 1:1

Dropout 03%

5.4 Details of student support mechanism for coaching for competitive examinations

(If any)

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations ----

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. The Institution offers counselling for academic, career, personal and psycho- social issues through tutorial system and mentoring system.
2. The Career Guidance and Placement Cell guides the Students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

1. Survey and visit to surrounding areas to sensitize the general public on women's issues.
2. International Women's Day celebrations on 08-03-2015.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

5.9.2. No. of students participated in cultural events

State/ University level National level International level

5.9.3. No. of medals /awards won by students in Sports, Games and other events

Sports State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	20	30,000
Financial support from government	445	6,83,000
Financial support from other sources	40	1,30,000
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ---

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of the college is ‘where women are respected, there shines the God’.

The Mission is to provide empowerment to women through education.

6.2 Does the Institution has a management Information System

Yes. Website developed.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Organises extension lectures.
2. University Syllabus is adopted.

6.3.2 Teaching and Learning

- Maintenance of teaching diary and teaching plan.
- Study Projects, Class room seminars.
- ICT enabled Teaching.

6.3.3 Examination and Evaluation

Unit Tests and Assignments.

6.3.4 Research and Development

- Faculty are encouraged to publish the research papers.
- Students are encouraged to do study projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ICT enabled student halls are maintained.
- Library automation took place.
- Books and journals are added.

6.3.6 Human Resource Management

1. Duties assigned according to faculty aptitude.
2. Parent friendly campus – Principal & Senior Faculty available at all times

6.3.7 Faculty and Staff recruitment

The institution has the required number of qualified teachers to handle all the courses. The faculty strength is 20 aided and 50 unaided teaching staff and 16 aided and 32 un aided non teaching staff.

6.3.8 Industry Interaction / Collaboration

Industrial tours are arranged to A.P. Paper Mills and ITC located in Rajahmundry.

6.3.9 Admission of Students

The admission procedure is followed as per the norms of Government and Adikavi Nannaya University.

6.4 Welfare schemes for

Teaching	Felicitations in recognition of achievements and on the occasion of superannuation.
Non teaching	1.Festival Advance 2. Uniform to support Staff 3. Fee concession for daughters of non teaching staff.
Students	1.Merit Scholarships 2. Remedial teaching for slow learners 3. Book bank facility 4. Hostel and Canteen Facility 5. Gym 6. Medical Check-up. 7. Grievance Redressal Cell

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Scholarships
- Medical check-up.
- Mid Day Meals to one hundred and fifty students

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

Arranging seminars, workshops and extension lectures for support staff in administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Effective functioning of Eco-club.
2. Conduct of Environmental Awareness Programmes.
3. Upgradation of approach drive way and student recreation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Workshop on Instrumentation a) Lipid Analyzer, b) 3 cell part - counter
2. Use of e-class room.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Feedback was collected from students.
2. Study Tours were conducted to Chennai and Kalpakam.
3. Remedial classes conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

“Earn while you learn programme”

****Provide the details in annexure (annexure need to be numbered as ii)***

7.4 Contribution to environmental awareness / protection

1. Campaign to avoid the usage of plastic.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

(for example SWOT Analysis)

Strengths – 1. Beautiful Campus of 12.5 acres with own buildings.
2. committed faculty.
Weakness – 1. Number of grant in aid posts dwindling.
2. No certificate courses.
3. No funding for research projects.
Opportunities – 1. To increase enrolment of students by dedicated faculty.
2. Remedial coaching to academically backward students.
Challenges - 1. To achieve academic excellence.
2. Improving the communication skills of students and understanding
of socio economic condition of the students.
3. Introducing Add-on courses and certificate courses.

8. PLANS OF INSTITUTION FOR NEXT YEAR

1. Administration reforms.
2. Enhance research activity and publication.
3. Enhance consultancy services.
4. To conduct National Seminars and Workshops.
5. Field Trips and Industrial Visits.

Name: Dr. A. Vasundhara
Signature of the Coordinator, IQAC

Name: Dr. A. Suguna
Signature of the Chairperson, IQAC

Annexure i

Smt. Kandukuri Rajyalakshmi College for Women, Rajahmundry.
Accredited at “B” level by NAAC

PROFORMA – I

LECTUTER’S EVALUATION

Class & Group : Year:

Lecturer’s Name : Department :

Please indicate your rating for your teacher by drawing a circle around the appropriate letter among those given against each statement.

Sl. No	Particulars	Strongly Agree	Agree	Disagree	Strongly Disagree
01.	My Lecturer is punctual to the class	A	B	C	D
02.	I understand easily what my lecturer is teaching	A	B	C	D
03.	My Lecturer comes well prepared for the class	A	B	C	D
04.	My Lecturer communicates clearly	A	B	C	D
05.	My Lecturer makes good use of examples and illustrations	A	B	C	D
06.	My lecturer is helpful when students raise doubts	A	B	C	D
07.	My Lecturer completes the syllabus on time	A	B	C	D
08.	My Lecturer completes the practical on time (if applicable)	A	B	C	D
09.	My Lecturer conducts the class regularly	A	B	C	D
10.	My Lecturer enquires about My absence to the class	A	B	C	D
11.	My Lecturer is very helpful to weaker students/slow learners	A	B	C	D
12.	My Lecturer is fair to all students in evaluations	A	B	C	D
13.	My Lecturer is available during college hours for consultations	A	B	C	D
14.	My Lecturer takes active part in co-curricular activities	A	B	C	D

15.	My Lecturer creates awareness of recent developments in the subject	A	B	C	D
16.	My Lecturer provides more information than in text book	A	B	C	D
17.	My Lecturer holds the attention of students throughout the class	A	B	C	D
18.	My Lecturer encourages discussion in the class	A	B	C	D
19.	My Lecturer gives useful explanation while returning answer paper and assignment	A	B	C	D
20.	My Lecturer inspires me	A	B	C	D
21.	Overall, he / she is one among the best lecturers	A	B	C	D

Kindly comment about the following aspects in one or two sentences about your lecturer:

- 1) Class seminars by students :
- 2) Certificate course / Additional coaching by the lecturer :
- 3) Remedial classes for slow learners :
- 4) Activities conducted by the lecturer :
- 5) Class tests and evaluations :
- 6) Your lecturer as a Role Model (Mentor) :
- 7) Hard feelings / bitter experience, if any :
- 8) Sweet memories :
- 9) Your expectations from the Lecturer :
- 10) Any other observations :

Smt. Kandukuri Rajyalakshmi College for Women, Rajahmundry.
Accredited at "B" level by NAAC

PROFORMA – II

LECTUTER'S EVALUATION

Name:.....Department:.....No.of Students.....

Sl. No	Particulars	A%	B%	C%	D%
01.	My Lecturer is punctual to the class				
02.	I understand easily what my lecturer is teaching				
03.	My Lecturer comes well prepared for the class				
04.	My Lecturer communicates clearly				
05.	My Lecturer makes good use of examples and illustrations				
06.	My lecturer is helpful when students raise doubts				
07.	My Lecturer completes the syllabus on time				
08.	My Lecturer completes the practical on time (if applicable)				
09.	My Lecturer conducts the class regularly				
10.	My Lecturer enquires about My absence to the class				
11.	My Lecturer is very helpful to weaker students/slow learners				
12.	My Lecturer is fair to all students in evaluations				
13.	My Lecturer is available during college hours for consultations				
14.	My Lecturer takes active part in co-curricular activities				
15.	My Lecturer creates awareness of recent developments in the subject				
16.	My Lecturer provides more information than in text book				
17.	My Lecturer holds the attention of students				

	throughout the class				
18.	My Lecturer encourages discussion in the class				
19.	My Lecturer gives useful explanation while returning answer paper and assignment				
20.	My Lecturer inspires me				
21.	Overall, he / she is one among the best lecturers				

(A = Strong Agree B = Agree C=Disagree D=Stronly Disagree)



Signature of the Co-ordinator



Signature of the Principal

BEST PRACTICE

TITLE: “EARN WHILE YOU LEARN PROGRAMME”

GOAL:

- 1) To inculcate in students a sense of dignity of labour and values of hard work
- 2) To provide financial assistance to the needy students and make them economically independent.
- 3) To make students hand-on experience that would certainly stand by them in their future career as well.
- 4) To facilitate added value to the resume of students and prepare them taking up jobs in future.
- 5) To allow students to explore more about their subject preference.
- 6) To make the student self reliant.

CONTEXT:

SKR College for Women has introduced an innovative Scheme “ Earn While You Learn “ (EWYL) in the year 2014 by involving UG students who belong to educationally forward and economically backward classes and who are in need of money for furtherance of their studies. This programme has been designed so as to help the students apply the knowledge they are gaining as students of degree courses to ‘real life’ situations and at the same time gainfully occupy their unproductive time and energies in some constructive work.

The essential feature of this scheme is to enable the meritorious and needy student to earn a reasonable amount to meet their expenses without depending upon their parents. The issues faced in designing this scheme were:

- 1) Finding the genuine students who are seeking financial aid
- 2) Knowing their individual skills/ talents/ aptitudes
- 3) Exploring the right kind of opportunity of such student

THE PRACTICE:

Under Earn while You Lean Programme the selected students will get an opportunity to work on Part-Time basis in different organizations either

before or after college hours for which they will be paid Rs.2000-4000 per month depending upon the nature of work they attend.

Initially, it is the responsibility of the concerned class tutors to identify the students who wish to involve themselves and submit the list to the Principal. Subsequently, the Principal on consultation with the concerned HODs enter into MOUs with different organizations where the needy students would be placed for part- time employment.

Some of the few areas where the girl students are involved in vocational training- cum –part-time jobs :

Sl.No	Name of the Organization	Nature of the Job
1.	Krishna Kumari & Co. A Firm of Auditors	Computer Accountants and Data Entry Operators
2.	KVR Associates A Firm of Advocates	Office Assistants
3.	Future Kids School, Bhashyam Public School, Sri Gowthami Techno School	Tutors
4	Dhanalakshmi Textiles Pvt. Ltd.	Printing and Dyeing on Sarees and Dress Materials
5.	Rajahmundry Artho Hospital & Ketha Sudios	Receptionist
6.	Ganesh Panting and Binding Works	Computerization of printing material , DTP and Binding Works
7.	Lakshmi Beauty Parlor	Assistant Beauticians
8.	Local City Cable Channels	News Readers

CONSTRAINTS:

- 1) EWYL is an inbuilt academic activity commonly seen only in rich nations. Except in metro cities, this program is not much popular in other parts of India. Hence, even the poor students also hesitate to involve in it.
- 2) In this college, a sizable number of students are non-locals. Hence, they are unable to become a part of this programme.

LIMITATIONS:

- 1) Suitable only to the local students
- 2) Teachers cannot monitor movements of young age girls before/after college hour when they attend part-time job
- 3) Suitable only to those students having endurance and skills of multi tasking.

EVIDENCE OF SUCCES:

- ✓ The EWYL Program proved to more beneficial to the students who need to take up their families' financial responsibilities as well as their own expenses.
- ✓ Students are graining specialized inputs on various subjects (For Eg. Working in a Auditor's/ Advocate's office) along with theoretical knowledge and the experience do add value to their resume.
- ✓ While working with professionals, the students are able to develop contacts by tapping a network that offers job opportunities which would help them to built careers.
- ✓ It is also obvious that sometimes there develops a strong likelihood that the students become a preferred choice of their boss, after completing the graduation they are being taken on permanent basis and the job is enriched.
- ✓ This programme in fact helps the students to acquire more practical experience and polish their skills (For e.g. Student working on part-time as tutor in schools helps her improve teaching skills.)
- ✓ It is also evident that EWYL helps the students develop their organizational and multi-tasking skills. Indeed it is providing them a chance to learn time management also.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- In some cases study is affected by working part-time as the students after working feel tired and lack time to study.
- Students doing part time job are busy in running between the working place and the college. As a result they get exhausted, and even skip classes to have a sleep after hard work.
- Poor time management and lack of multi tasking skills leads to stress in students also it can endanger their health.
- It is becoming difficult to educate some parents when the student is interested to work

RESOURCES REQUIRED:

Committed man power is required to assist the principal in finding out the right type of organizations where the needy students can be safely put in for part- time jobs.

NEWS:

- The EWYL initiative is having a Three-Pronged impact. On one hand, students are gaining financial independence while on the other they are getting work experience and hand – on training while studying ,something that is missing in the present educational system.

It is a major draw for several students who might have otherwise dropped out from the college due to financial reasons.