

AQAR

Report of the year 2015 – 16

S.K.R.College for Women,

Opp. T.T.D.Kalyana Mandapam,
Prakash Nagar, Rajamahendravaram.

**Submitted
To**

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL**

**an Autonomous Institution of the University Grants
Commission**

**P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore –
560 072 India**

Part – A

1. Details of the Institution

1.1 Name of the Institution

Smt. Kandukuri Rajyalakshmi
College for Women

1.2 Address Line 1

Opp.: T.T.D. Kalyana Mandapam

Address Line 2

Prakash Nagar

City/Town

Rajamahendravaram

State

Andhra Pradesh

Pin Code

533103

Institution e-mail address

skrcollege@yahoo.com

Contact Nos.

0883-2467391

Name of the Head of the Institution:

Dr. A. Suguna

Tel. No. with STD Code:

0883-2467391

Mobile:

09397901960

Name of the IQAC Co-ordinator:

Dr. A. Vasundhara

Mobile:

09885004235

IQAC e-mail address:

skrcollege@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/41/39, 75-80 B⁺ Grade,
dated: 10th February 2007.

1.5 Website address:

Skrcw.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	7.9	2007	5years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/04/2012

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-13 submitted to NAAC on 06.01.2017
- ii. AQAR 2013-14 submitted to NAAC on 06.01.2017
- iii. AQAR 2014-15 submitted to NAAC on 06.01.2017
- iv. AQAR 2015-16 submitted to NAAC on 06.01.2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Adikavi Nannaya University,
Rajamahendravaram (ANUR)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Best Practices for Academic Success
2. Structure and Pattern of CBCS
3. Pledge for Parity - We Can Do It.

2.14 Significant Activities and contributions made by IQAC

1. Preparation of Institutional Activity Plan (Annual)
2. Organised 03 work shops
3. Suggested remedial coaching measures
4. Involvement of every faculty member in the preparation of self study report.
5. Internal Academic Audit and Stock Verification.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Obtaining feedback from students on Teachers and curriculum. 2. Conducting workshops 3. Enhancement of IT on campus	Obtained. 03 workshops conducted. Website revamped.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02		02	
UG	03		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	05		04	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure i,*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Institution follows the regulations and syllabi as prescribed by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	--	20	--	--

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	--	--	50	--	--	--	--	--	50

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	34	20
Presented	01	34	10
Resource Persons	--	03	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Student participation Sheet
2. Students Projects
3. Educational Surveys
4. Study Tours and Field Trips
5. Remedial Teaching
6. Seminars, Assignments and Group Discussions.

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15

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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise

distribution of pass percentage : (2014-15 result)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
B.A.	34	40	15	03	04	62
B.Sc.	115	30	10	03	--	43
B.Com	71	42	12	14	--	68

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Through continuous feedback mechanism.
2. Informal interaction with students.
3. Ward-tutor system.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	45	--	45
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encouraging faculty to register for M.Phil. and Ph.D. Programmes.
2. Motivating faculty to apply for minor Research Projects.
3. Encouraging faculty to present Research Papers.
4. Encouraging faculty and students to conduct Seminars and Workshops.
5. Large scale upgradation of Internet Facility.

3.2 Details regarding major projects ----

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects ----

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02		
Non-Peer Review Journals			
e-Journals			
Conference proceedings / Research papers		02	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations --

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from ----

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges --- Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number		01		01	01
Sponsoring agencies		CIIL Mysore		DRC, E.G.Dist	IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year --

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year ---

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) --

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="80"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="05"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="08"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>
NCC	<input type="text" value="11"/>	NSS	<input type="text" value="28"/>
		Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- Clean and Green Activity
- Plantation Programme
- Conduct of Workshops

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.5 acres	--	--	12.5 acres
Class rooms	40	--	--	40
Laboratories	11	--	--	11
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	1.5 lakhs	--	1.5 lakhs
Others	--	--	--	--

4.2 Computerization of administration and library

Office and Library are totally computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21518	--	64	10219	21582	--
Reference Books	--	--	--	--	--	--
e-Books						
Journals	1565	--	134	5333	1699	--
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	81	03	Available	--	--	01	16	--
Added	05	--	--	--	--	--	--	--
Total	86	03	Available	--	--	01	16	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computers are provided to all departments and internet access is provided by supplying data cards.

4.6 Amount spent on maintenance in lakhs :

i) ICT 1.5

ii) Campus Infrastructure and facilities --

iii) Equipments --

iv) Others --

Total : 1.5

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Monitoring the activities of NSS Units, Red Ribbon Club, Eco Club, Women Empowerment Cell and Consumer Club.
- Providing Financial Assistance to Students.
- Conducting Orientation and Mentoring Sessions.

5.2 Efforts made by the institution for tracking the progression

Information sought department wise by circulars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
700	28	--	--

(b) No. of students outside the state 00

(c) No. of international students --

No	%

Men

No	%

Women

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
246	142	56	230	05	679	305	135	70	212	06	728

Demand ratio 1:1

Drop out 03%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes, One weak training capsule was arranged for commutative exams to Commerce Club students by R.K Study Centre, Rajahmundry.

No. of students beneficiaries

5.5 No. of students qualified in these examinations ----

NET

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counselling and career guidance

1. The Institution offers counselling for academic, career, personal and psycho- social issues through tutorial system and mentoring system.
2. The career guidance and placement cell guide the students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

1. Survey and visit to surrounding areas to sensitize the general public on women's issues.
2. International Women's Day celebrations on 08-03-2016.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	20	30,000
Financial support from government	421	3,87,425
Financial support from other sources	40	1,30,000
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs :State/ University level National level International level

Exhibition:State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ---

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of the college is 'WHERE WOMEN ARE RESPECTED, THERE SHINES THE GOD'.
The Mission is to EMPOWER TO WOMEN THROUGH EDUCATION.

6.2 Does the Institution has a management Information System

Yes. Website developed.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College adopts the University Syllabus. Organises Extension Lectures.

6.3.2 Teaching and Learning

- ICT enabled teaching.
- Class Room Seminar, Study Projects and Assignments have become Integral Part.
- Maintenance of Teaching Diary and Teaching Plan.

6.3.3 Examination and Evaluation

Unit Tests, Quarterly, Half-yearly, Pre-final Examinations and Assignments.

6.3.4 Research and Development

- Students are encouraged to do study projects.
- Faculty are encouraged to publish the research papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books and Journals are added.
- Library is completely automated.
- ICT enabled student halls are maintained.

6.3.6 Human Resource Management

1. Effective inter personal relations, togetherness, leadership qualities are the institutional strategies adopted.

6.3.7 Faculty and Staff recruitment

The institution has the required number of qualified teachers to handle all the courses. The faculty strength is 30 Aided and 40 Un-aided and 23 Aided and 32 Un-aided Non Teaching Staff.

6.3.8 Industry Interaction / Collaboration

Industrial tours are arranged to CTRI and ITC, Sarvaraya Bottling Company located in Rajamahendravaram.

6.3.9 Admission of Students

The admission procedure is followed as per the norms of Government and Adikavi Nannaya University.

6.4 Welfare schemes for

Teaching	Felicitations in recognition of achievements and on the occasion of superannuation.
Non teaching	1.Festival Advance 2. Uniform to support Staff 3. Fee concession for daughters of non teaching staff.
Students	1.Merit Scholarships 2. Remedial teaching for slow learners 3. Book bank facility 4. Hostel and Canteen Facility 5. R.O. plant for Safe drinking water. 6. Gym 7. Medical Check-up. 8. Grievance Redressal Cell

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Scholarships
- Medical check up.
- Mid Day Meals to one Hundred and Fifty Students

6.12 Activities and support from the Parent – Teacher Association

--

6.13 Development programmes for support staff

Arranging seminars, workshops and extension lectures for support staff in administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Effective functioning of Eco-club.
2. Conduct of Environmental awareness Programmes.
3. Up gradation of approach drive way and student recreation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Establishment of Digital Class Rooms for ICT based teaching.
2. ICT Infrastructure Strengthened.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Feedback obtained from students on Lecturers and on Curriculum.
2. Three workshops are conducted on the topics “Role of Literature in Cultural Studies”, “Top Ten Tips for Academic Success” and “Pledge for parity - We Can Do It”.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Quote of the Day of Students.
2. Alumni in Student Development.

****Provide the details in annexure (annexure need to be numbered as ii, iii)***

7.4 Contribution to environmental awareness / protection

1. Clean and Green maintained in the Campus.
2. Campaign to avoid the usage of plastic.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths – 1. Beautiful Campus of 12.5 acres with own buildings.

2. Committed Faculty.

Weakness – 1. Number of grant in aid posts dwindling.

2. No certificate courses.

3. No funding for research projects.

Opportunities – 1. To increase enrolment of students by dedicated faculty.

2. Remedial coaching to academically backward students.

Challenges - 1. To achieve academic excellence.

2. Improving the communication skills of students and understanding of socio- economic condition of the students.

3. Introducing Add-on Courses and Certificate Courses.

4. To establish the linkage with research bodies.

8. Plans of institution for next year

1. Administration reforms.

2. Enhance research activity and publication.

3. Enhance consultancy services.

4. Construction of a spacious indoor auditorium.

5. Introducing the public address system.

6. To introduce course on women's studies.

7. To conduct National Seminars and workshops.

8. To organise Mega Cultural Event.

9. District level Quiz competition.

10. Field trips and industry visits.

Name: Dr. A. Vasundhara

Signature of the Coordinator, IQAC

Name: Dr. A. Suguna

Signature of the Chairperson, IQAC

Annexure i

Smt. Kandukuri Rajyalakshmi College for Women, Rajahmundry.
Accredited at "B" level by NAAC

PROFORMA – I

LECTUTER'S EVALUATION

Class & Group : Year:

Lecturer's Name : Department :

Please indicate your rating for your teacher by drawing a circle around the appropriate letter among those given against each statement.

Sl. No	Particulars	Strongly Agree	Agree	Disagree	Strongly Disagree
01.	My Lecturer is punctual to the class	A	B	C	D
02.	I understand easily what my lecturer is teaching	A	B	C	D
03.	My Lecturer comes well prepared for the class	A	B	C	D
04.	My Lecturer communicates clearly	A	B	C	D
05.	My Lecturer makes good use of examples and illustrations	A	B	C	D
06.	My lecturer is helpful when students raise doubts	A	B	C	D
07.	My Lecturer completes the syllabus on time	A	B	C	D
08.	My Lecturer completes the practical on time (if applicable)	A	B	C	D
09.	My Lecturer conducts the class regularly	A	B	C	D
10.	My Lecturer enquires about My absence to the class	A	B	C	D
11.	My Lecturer is very helpful to weaker students/slow learners	A	B	C	D
12.	My Lecturer is fair to all students in evaluations	A	B	C	D
13.	My Lecturer is available during college hours for consultations	A	B	C	D
14.	My Lecturer takes active part in co-curricular activities	A	B	C	D
15.	My Lecturer creates awareness of recent developments in the subject	A	B	C	D

16.	My Lecturer provides more information than in text book	A	B	C	D
17.	My Lecturer holds the attention of students throughout the class	A	B	C	D
18.	My Lecturer encourages discussion in the class	A	B	C	D
19.	My Lecturer gives useful explanation while returning answer paper and assignment	A	B	C	D
20.	My Lecturer inspires me	A	B	C	D
21.	Overall, he / she is one among the best lecturers	A	B	C	D

Kindly comment about the following aspects in one or two sentences about your lecturer:

- 1) Class seminars by students :
- 2) Certificate course / Additional coaching by the lecturer :
- 3) Remedial classes for slow learners :
- 4) Activities conducted by the lecturer :
- 5) Class tests and evaluations :
- 6) Your lecturer as a Role Model (Mentor) :
- 7) Hard feelings / bitter experience, if any :
- 8) Sweet memories :
- 9) Your expectations from the Lecturer :
- 10) Any other observations :

PROFORMA – II

LECTUTER'S EVALUATION

Name:.....Department:.....No.of Students.....

Sl. No	Particulars	A%	B%	C%	D%
01.	My Lecturer is punctual to the class				
02.	I understand easily what my lecturer is teaching				
03.	My Lecturer comes well prepared for the class				
04.	My Lecturer communicates clearly				
05.	My Lecturer makes good use of examples and illustrations				
06.	My lecturer is helpful when students raise doubts				
07.	My Lecturer completes the syllabus on time				
08.	My Lecturer completes the practical on time (if applicable)				
09.	My Lecturer conducts the class regularly				
10.	My Lecturer enquires about My absence to the class				
11.	My Lecturer is very helpful to weaker students/slow learners				
12.	My Lecturer is fair to all students in evaluations				
13.	My Lecturer is available during college hours for consultations				
14.	My Lecturer takes active part in co-curricular activities				
15.	My Lecturer creates awareness of recent developments in the subject				
16.	My Lecturer provides more information than in text book				
17.	My Lecturer holds the attention of students throughout the class				
18.	My Lecturer encourages discussion in the class				

19.	My Lecturer gives useful explanation while returning answer paper and assignment				
20.	My Lecturer inspires me				
21.	Overall, he / she is one among the best lecturers				

(A = Strong Agree B = Agree C=Disagree D=Stronly Disagree)



Signature of the Co-ordinator



Signature of the Principal

BEST PRACTICE

TITLE –QUOTE OF THE DAY BY STUDENT

GOAL:

As rightly quoted by John Holt, “Learning is not the product of teaching, but is the product of the activity of learners.” Always do what is right; integrity is doing the right things. When the classroom activities allow students to make choices relevant to their interests, direct their own learning, engage their imaginations, they become more motivated and they enjoy positive experiences. These quotes both popular and unknown may prove to be inspiring, thought –promoting insights that can inspire and motivate young people to take action. The excellence of education and the accountability of the institution can be contemplated through positive quotes for a few minutes daily can help students view situations in a new sight and remind them to maintain a positive attitude.

CONTEXT:

The modern day education system needs to enable the future generations to withstand the tensions and stress of society. The present system of education stresses much on theoretical knowledge rather than applications. It is imparting knowledge but knowledge based economy requires a magic mantra in the form of knowledge application. We look beyond the text books. Our institution can improve the quality of education by more participation of students. Quote motivate to aim higher in all aspects. We believe in “Do whatever will bring about the greatest good for the greatest number”. Quality of education should be innovative, flexible to new global phenomenon so that the student becomes ethically strong and able to face the challenges and failures in a positive manner.

These quotes have been around for many years that have motivated generations of people passing forward which can also work for college students. With the fast moving technology, the art of innovation can be achieved only through the inspirational quotes. Parents and teachers often make mistake of harping on about their goals, focus, commitment etc, that might be necessary but better side of life to be shown. A little encouragement can go in a long way in changing the students’ perspective of life. Quality is never an accident. It is always the result of higher intensions, sincere effort, intelligent direction and skilful execution.

India is going to experience a paradox of nearly 90 million people joining the work force but most of them lack requisite skills and the mindset for productive employment. Keeping national integration as our focus, our institution tries to build a healthy relationship between students. In this connection, value based learning can be better used through thought provoking and inspirational quotes by the students. It improves their exploring attitude and values on the topic under learning. Motivation levels of the students can be increased through inspirational quotes. It habituates them to unitary skills like decision making, analysis and synthesis. Students are mostly influence by their peer group. So these quotes enhance their skills not only for themselves but also for others.

PRACTICE:

- Start where you are. Use what you have. Do what you can.
- Practice a habit of serving others.

- Practice the habit of being honest with themselves and others.
- Practice the habit of behaving compassionately and generously towards every one
- Detach from the source of stress.
- Taking challenges during a project.
- To build religious tolerance
- While coming to the college, students read” The Quote of the Day”, which is on the notice board.

EVIDENCE OF SUCCESS:

The quote of the day by student motivates the other students. It helps them in improvement of their communication skills. They have become active learners. Most of the students become enthusiastic in learning through the quotes. It is evident that they actively engage in this work by way of monitoring articles on quotes in the college in house publications, pen-club and college magazine. They also become active to get the reward or prize for “Best quote of the month and year” by the administration.

PROBLEMS ENCOUNTERED:

Though the quotes speak volumes and explain the importance of actual education, these practices by the students face some problems in the institution. Parents irregular work schedule, socioeconomic status, inadequate access to primary and preventive health care, cognitive gaps is the main problems. Students arrive at college with different environmental conditions. It reflects in their lethargy towards participation in various activities. Every student has their own moment of weakness when they need a bit of a pick-me-up, approach, a little piece of advice that gets them pacified. The confidence levels may be differing from student to student. As there is the emergence of extreme knowledge among students, only few students come forward to participate actively in the learning process. Most of the students lag behind to get motivated due to fear complex and no idea of passion and strength.

BEST PRACTICE

TITLE: ALUMNI IN STUDENT DEVELOPMENT

GOAL:

To encourage the educationally forward and economically backward students, this association started service oriented activities with the help of philanthropists. The activities carried out are

1. Paying fee for the entire course of study to the educationally forward and economically backward students who don't receive any scholarship from any agency.
2. Providing Mid Day Meal for six months i.e. from July to December every year when the College runs in full swing.
3. Providing Text books, Stationery and Uniform.
4. Provide Medical Assistance to Students to the extent possible
5. Help to pursue their career, by conducting short term courses and training
6. For the infrastructure development of the College

CONTEXT:

Though the college was established in the year 1968 in a spacious land of 12.5 acres, it was lacking infrastructure. Classes were conducted in thatched huts which was very difficult during rainy season. The Association was established in the year 1993 during the silver jubilee celebrations. A handful of ALUMNI working as lecturers and staff in this college thought of supporting the management in infrastructure development. They collected Rs. 50,000/- from generous public of Rajahmundry out of which an amount of Rs.35,000/- was donated for the construction of a class room in 1993. The balance amount of Rs.15,000/- was deposited in a bank and the interest accrued was being utilised for paying the fees for needy students. The organization took shape in the year 2007 with the objectives in tune with the thinking of the great social reformer Sri Kandukuri Veeresalingam Panthulu towards empowerment of women by encouraging all round development of women.

GROWTH:

With the advent of corporate sector in the field of Education, meritorious students who could afford the high cost were moving towards corporate colleges and socio economic backward students only prefer to get admitted in our college. Most of them could not even pay the fee. With the goal to strive for the upliftment of such students, Alumni members thought of collecting donations from Philanthropic Alumni present all over the world contribute to the overall development of such students. Executive committee was formed with the Principal as Chairman. Body was constituted with President, Vice president, Secretary, Joint Secretary and two members as Treasurers. Everyone who came to know the activities supported the noble cause and extended their financial assistance. During 2008-09 Alumni paid fee for 18 students, 2009-10 for 25 students, 2010-11 for 50 students 2011-12, 60 students and. 2012-13, 75 students. Most of the students are from rural and economically backward who could not afford even one full meal for the day. On seeing the plight of such students, Alumni association started MID Day meals programme in the year 2010. Healthy and nutritious food is supplied by

ISKON by paying Rs.600/- per day for 100students. Nearly 150 students are benefited by this programme. With the increasing demand for this programme, ALUMNI proposed to convert it into Saswatha Annadanam and collected Rs.8000/- from philanthropists and members of retired faculty. The amount is deposited in Indian Overseas Bank in the campus as fixed deposit and interest accrued is utilised for the scheme. We are successfully running the scheme for six months i.e from July to December every year when classes are in full swing. To provide transparent utilisation of the funds, the ALUMNI association was registered in the year 2014-15 under “The Andhra Pradesh Societies Regulation Act 2001” with Registration No. 366 of 2014 and it is audited by chartered accountant in every year. Any contribution to the association is made in the form of a/c payee cheque. Any transaction made is only through cheque to avoid misuse of funds. For celebrating ALUMNI Day not a single pie is withdrawn from this account. Lecturers working in the College or ALUMNI members separately contribute for the ALUMNI meet every year on 11th December.

EVIDENCE OF SUCCESS:

The evidences are open to all in the ALUMNI room where the Mid day meal is carried out. Donors’ names are listed on the Boards exhibited on the walls of ALUMNI room. Receipt in the name of the Registered ALUMNI Association is being issued to the donor. Every year ALUMNI Day is celebrated on 11th December as on that day Sri Kandukuri Veeresalingam Pantulu performed the first Widow re-marriage. The secretary gives the report of activities & the list of donors. In order to inspire present students, ALUMNI felicitate old students of this college who are in high positions. Every year one profession is chosen .For example in the first year when the association took shape, Best Teachers of this college ALUMNI were felicitated, the next year Doctors, followed by Lawyers and so on. In 2013-14 Blind students who studied in this college and are now in High positions were felicitated. Every year activities are recorded and photographs are maintained in separate Albums. The lists of student beneficiaries are also maintained in a separate record.

PROBLEM ENCOUNTERED:

As such, there are no problems in running the Mid Day Meal. But when fee is paid to the needy student, after completion of their course, no student is informing the association about their performance in the final exams. The text books that are given to them are not being returned after their completion of the course. Hence from the year 2014-15, 60 students are identified 20 each from B.A, B.Sc, B.Com, and an amount of Rs.1000/- per student i.e. Rs.60,000/- is given as financial assistance. Medical examination is being conducted every quarterly. Homoeo Dr.K.Anuradha is distributing medicines free of cost. Paramahansa Yogananda Eye hospital conducts eye camps every year. In 2014-15 eye tests were conducted and 54 students were given spectacles free of cost. In 2015-16 65 students got benefited. During general check up, anaemic students are given B-Complex capsules.

NEWS:

Our Association activities are covered by the News Paper “EENADU”. They elaborately discussed the activities of ALUMNI association of S.K.R.College. In Principals meeting at PUNE, when our Principal narrated about our ALUMNI activities regarding Mid-Day meal, the participants applauded by giving standing ovation. Every year News channels give wide coverage of ALUMNI day when our secretary presents the report. We hope to strengthen our activities.